

Friends of the Manchester Library
Meeting Minutes for March 27, 2013

Attending: R. and R. Ballard, C. Campbell, E. Cisney, G. Gardipe, G. Herbison, I. Hernandez, C. Kucius, B. Lounsbery, D. Messerschmidt, R. Nelson, R. Pardo, Shannon Peterson, R. Rada, Z. Sherman, R. VanOverbeke, J.&J. Winslow

Actions pending:

All: Participate in Parents Night Out discussion

Ray: Continue effort on copyright investigation.(pending)

All: Provide lists of 2012 volunteers to John for update of the web site

Zak/Carol: work on book store signage

Joan W: Coordinate shed space allocation and storage shelf/cabinet needs

Zak/Carol: review what's in the old sheds

John/Ray: schedule audit March or April

Ron: Work on proposed MOU with KRL on donated bks

Carol: special friend cert for one who could not attend lunch

The meeting was called to order at 7:00 pm by President Rada.
There were introductions all around, and welcome to new visitors.

Minutes of the previous meeting were approved as presented.

Correspondence: E. Brem. FOL newsletter, invitation to Kitsap Community Foundation fundraiser banquet.

Treasurer's report: Annual audit is still pending. Financial reports accepted as presented.

Branch Manager's report: See separate report from Zak.

Bookstore report: Store is doing OK. Book sorters were happy to be recognized with lunch at Amy's.

Newsletter: Ray reported the next issue will be out April 15, in time to advertise the plant sale. Needs book reviews.

Facilities Manager report: The fire marshall inspection went well, with no problems. The carpet needs cleaning again, so there will be extra expense in the next invoice..

Gardens: the miscanthus clumps have been cut back. First 2013 weeding event will be April 12 at 9:30.

Long Range Planning: A meeting will be held April 6; they are looking at grant possibilities. Bob Ballard generously donated part of his commission on a prior sale to benefit the port, and would be willing to do that again if a sale can be worked out.

MCAC: Eric reported their discussion was about the waste management rate increase proposal. The Howe Farm roof needs repair.

Plant Sale: The next meeting will be March 29 at Carol's. Planning is well underway.

Salmon Bake: Ralph will be publicity chair. Need volunteers to shadow some of the jobs and learn them so we have back up for each major area of effort.

Old Business: Shannon Peterson, youth services manager from KRL, spoke about the Summer Reads program; she has calculated each branch's probable expense for this year's program and requested \$1,100 from Manchester to cover costs for books, t shirts, and raffle prizes. They will need the funds by the end of April. \$1,100 was approved for that purpose. Parents Night Out is still under discussion; still need volunteers, and someone to organize it. Zak will continue working on it. Label tapes received. John still needs 2012 volunteer lists for the web site. Book sorters have been recognized with lunch at Amy's; one was unable to attend, Carol will send her a separate gift certificate. Ron presented both KRL's original draft of an MOU on donated books, and a second version he has worked on. Some further changes were proposed, and Ron will make those changes to forward to KRL.

New Business: Thomas is working on updating the web site, and making some good changes. John will see if we're up to date on paying for our share of web hosting costs. Ron received an email about a conference for nonprofits; if anyone wants to attend let him know. The cost would be \$180 per person.

Meeting adjourned at 8:00 pm. Next meeting: Wednesday, April 24, 2013, from 7 to 8:15 pm in the Library.

Respectfully submitted,

Carol Campbell, Secretary