

Friends of the Manchester Library
Meeting Minutes for January 23, 2013

Attending: E. Cisney, G. Herbison, C. Kucius, B. Lounsbery, R. Pardo, R. Rada, Z. Sherman, J.&J. Winslow

Actions pending:

All: Participate in Parents Night Out discussion meeting on 2/1.

Ray: Complete effort on copyright investigation.

Ron: Send letter to Port re: FOML use of facilities during 2013

Carol: Make final recommendation on shed floor covering

Ron: Provide storage shelving for West shed.

The meeting was called to order at 7:01 pm by President Rada.

Minutes of the previous meeting were approved as presented.

Correspondence:None.

Treasurer's report: John presented final figures for 2012; it was a very successful year indeed. Prior to this meeting, a meeting of the Endowment Fund board was conducted. The group recommends that the FOML move funds from the checking account, amounting to approximately \$10,000, into the Endowment fund. In addition there is \$1100 from December donations to go into the Endowment and \$1000 for the Building fund. A motion to move the funds as stated was approved unanimously.

Branch Manager's report: See separate report from Zak. He did mention an issue with electrical power in the meeting room when there were two coffee pots plus the microwave in operation at one time; each of these devices will fully load a circuit all by itself. Zak also presented his latest thinking on a Parents Night Out fundraising program that he is proposing as a joint program with the FOML. A meeting was scheduled for Feb 1 at 2PM in the meeting room to discuss the details of such a program and to measure interest; all are invited to participate. Zak also asked for approximately \$539 for brightly colored rugs for Story Time and for the Children's' reading area; a motion approving up to \$600 was approved.

Bookstore report: Carol could not attend, so John asked for volunteers to help with set-up and running of the Book sale scheduled for Saturday 2/2 at 9AM-3PM. John will send out an email seeking all volunteers.

Newsletter: Ray reported the next issue will be out in March.

Facilities Manager report: John reported that all of the carpets were cleaned by Rusty during January. He has the annual furnace preventative maintenance scheduled for 1/24 (the service tech reported all well with the furnace).

Gardens:Winter-dormant.

Building Committee: A meeting is scheduled for Saturday January 26 at 10AM in the Library.

MCAC: Eric reported that there will be a meeting on February 5 to present current plans for sewer and storm water work to be completed in Manchester starting this summer. Traffic may be heavily impacted.

Plant Sale: The first meeting of the committee is scheduled for this Saturday 1/26 at 9AM in the Library meeting room; please feel free to participate.

Salmon Bake: First meeting should be scheduled in about February.

Old Business: The laptop bar and Early Learning Center have been completed along with some re-arrangement. Carol took down the Christmas lights (Thank you!). Carol has investigated a floor covering for the West storage shed; a recommendation on action is required. Ray has not completed his investigation into copyright issues on "Manchester Memories". Ron has been doing some additional work on shoring up the bank adjacent to the West shed and he offered to supply storage shelving.

New Business: Ron has called a Long Range planning meeting for Saturday 1/26 at 10AM-12Noon; all are invited to attend. A plant sale meeting will also be held immediately prior to the planning meeting, at 9AM. Ron is seeking input from all on any special events planned which will impact the Port facilities; we are required to submit a document to the Port holding them free from Liability for such events. All who have knowledge of any activities anyway related to the FOML which impact the Port facilities to contact Ron with information. John mentioned that the Holtzman Memorial fund has \$349.18 remaining for use by the Girls' Lego club.

Meeting adjourned at 7:49 pm. Next meeting: Wednesday, February 27, 2013, from 7 to 8:15 pm in the Library.

Respectfully submitted,

John Winslow, Acting Secretary