

Friends of the Manchester Library
Meeting Minutes for December 5, 2012

Attending: C. Campbell, E. Cisney, G. Herbison, , C. Kucius, W. Lounsbery, R. Pardo, G. Weixler, R. Weixler, Joan Winslow, John Winslow, Dennis Wright, Zak Sherman.

ACTIONS PENDING:

Zak: laptop desk and early learning center
Carol: take down Xmas lights

Carol: research shed flooring options
Ray: research history books' copyright

The meeting was called to order at 7:00 pm by Vice President Herbison. Minutes of the previous meeting were approved as presented.

Correspondence: One FOL newsletter, thank you notes from staff for recognition.

Treasurer's report: A draft budget for 2013 was presented and approved; there was agreement not to pay a Summer Reads Program donation until the FOML board approves a specific amount. Any request from KRL for staff recognition program funding will be carefully reviewed first. The invoice for the shed was approved for payment in spite of paint problems. We should not authorize construction of anything again during the worst rainy seasons. Memorials for Cassidy Holtzmann will go to the Girls' Lego Club materials.

Branch Manager's report: Zak thanked everyone who came to the reception. He is working on organizing spaces better: storage, layout of work flow, and patron functions such as holds, the laptop bar, children's area, etc. There was concern expressed about putting the holds shelf in an "aisle" with already heavy traffic. KRL is asking again that FOML volunteer hours be reported more frequently; to be settled later. They are counted once a year at this time. There is a kit available for training ebook downloading. Zak proposed a "parents night out" fundraiser. Parents drop off children for 3-4 hours (\$\$ TBD); library programs plus 1 adult per 5 kids needed (many volunteers required). Will forward a proposal to FOML for consideration.

Bookstore report: Store is doing fine.

Newsletter: Ray will issue a "holiday gift guide"; aprons, ball caps, t shirts at \$15. Next regular issue out early January

Facilities report: Christmas lights up; new timer purchased (stolen last year). Carol will take down the lights about 2 January. The new shed needs padlocks, keyed alike. Carol will purchase three padlocks, so the two newer sheds are keyed alike.

Library Concept Group: No report

Gardens: Dormant.

MCAC: Eric: For 2013, the storm water lines on the west side of Colchester will be replaced. County purchase of the corner lot for storm water facility is pending announcement.

Old Business: KRL's laptop bar and early learning center are still pending; Quicken anomalies sorted out; storage shed is up, with some paint issues to fix in the spring. \$250 was approved for more retaining wall blocks. Old vacuum disposed of. The new shed could use flooring similar to the vinyl in the south shed; Carol will research.

New Business: A long range planning session was scheduled for January 26, at the library, from 10-12 noon. Election of officers was held: Ron Rada, President; George Herbison, Vice President; Carol Campbell, Secretary, John Winslow, Treasurer, Corny Kucius, Director #1. (Cisney and Lounsbery terms continue). Ray will research ownership/existence of copyright on the two Manchester Memories books, to pursue either reprinting or ebook publication for a fund raiser.

Adjourned at 8:25 pm. Next meeting: Wednesday January 23, 2013: 7 to 8:15 pm in the Library.

Respectfully submitted, Carol Campbell, Secretary