

Friends of the Manchester Library
Meeting Minutes for June 27, 2012

Attending: E. Cisney, D. D'Haem, G. Herbison, R. Pardo, R. Rada, Joan Winslow, John Winslow

Actions pending:

John: Investigate darkening meeting room
Carol: get meeting room vinyl floor replaced (ordered, dep. pd)
Rich/Gigi: work on inside book drop (pending)
Leigh Ann: laptop desk and early learning center (pending)
John/Rich: Follow-up on room rent delinquencies
George: Cost estimate for pot storage materials

Gigi: organize Amy's takeover
Ron: Follow-up on action plan with Sunday nite group
Carol: Make sure key loan forms are signed & numbered
Ron: Provide access to his truck for 7/13 weeding effort
John/Ron/George: Hang new Special Friend plaque\
Ron: Pull together details of proposed storage building

The meeting was called to order at 7:00 pm by President Rada. Minutes of the previous meeting were approved as presented.

Correspondence: E Brem FOL newsletter and card from Susan Levin with donation in honor of Dee's retirement.

Treasurer's report: Financial reports presented; John noted delinquent room rentals for MCAC and MCA. \$200 extra cleaning bill this month for cleaning mtg room carpet (Ron to follow-up with Sunday night group on action), Chkg bal is \$25K but short CD's yield make this choice of little value. Ray presented copies of the Audit of the 2011 treasury with several minor suggestions. At the Appreciation meeting today, the KRL attorney suggested that each group have an independent professional Audit review every 3-5 years.

Branch Manager's report: Dee reported that Leigh Ann Winterowd will be the acting Part-Time (T & Th) Librarian as of July 2. (We all cheered!) Summer reading has 185 registered so far. We discussed library keys and agreed that all key holders should sign new agreements and that we need to exchange the bootleg key that the Water District has for a numbered key. (Eric can re-number the bootleg). Facilities is still working on the Laptop Bar & ELC. Dee has requested KRL capital funding for new magazine racks for 2013. We saluted Dee on her terrific support to the community in her nine years at our branch and wished her well in retirement.

Bookstore report: John mentioned that the bookstore income continues under budget monthly and ytd.

Newsletter: Next edition is due out on June 29.

Facilities Manager report: John reported that the back hill and the trees overhanging the north roof have been trimmed and that he arranged for a PSE audit of our electrical systems today with a written report to follow. The Carpet One tile installation is still awaiting delivery of the tile.

Gardens: Carol assigned John to the remainder of the July 13 garden weeding party with LLGC. Ron volunteered to loan his truck for hauling weeds in case Carol has not returned, he will provide access to his truck to one of our members.

Building Committee: Ron displayed the rendering which Thom Uemoto has developed with an associate. Unfortunately we are still limited by our inability to find funding for procurement of appropriate properties.

MCAC: Eric reported on the County's success at funding stormwater improvements from Colchester to the water and along one block of Main St.

Plant Sale: Plants continue to sell at the Library, so we will stick with watering the plants in place (Thanks Deidre!) until sales slow.

Salmon Bake: Ray presented the SB financials with net for the day of slightly over \$9K. He also displayed the proposed list of businesses who contributed and offered a motion that we formally adopt the LLGC as a "partner" for recognition; motion approved.

Old Business: The meeting room vinyl tile is pending, meeting room darkening is pending, no report on book-drop project, new front door keys have been issued, John/Ron/George need to hang the new Special Friends plaque, Amy's take-over..

New Business: Ron reported on a tentative plan to construct an additional storage building for all of the Children's activity materials on the west side of our Library; more details at next meeting. John sold several items from the storage shed. John inquired about availability of the "Friends" Kindle for Friends interested in trying it out; contact the Library staff for loan of the Kindle. John reminded everyone of the Retirement celebration at the Library on June 28th and at the Winslow's home on Tuesday July 10th at 5:30 (Friends and Manchester Staff only).

Meeting adjourned at 8:35 pm. Next meeting: Wednesday, July 25, 2012, from 7 to 8:15 pm in the Library.

Respectfully submitted, Joan & John Winslow, Back-up Secretaries