

Friends of the Manchester Library
Meeting Minutes for April 25, 2012

Attending: C. Campbell, E. Cisney, D. D'Haem, G. Herbison, B. Lounsbery, R. Pardo, R. Rada, R. Weixler, G. Weixler, Joan Winslow, John Winslow

Actions pending:

John: Investigate darkening meeting room	Carol: Get the front door lock re-keyed
Carol: get meeting room vinyl floor replaced	Carol: write up special friend/photo display
Rich/Gigi: work on inside book drop	Carol: set up quilt raffle
Dee: determine needs for laptop desk and early learning center	Gigi: organize Amy's takeover
	Ray: arrange fire extinguisher maintenance

The meeting was called to order at 7:00 pm by President Rada.

Minutes of the previous meeting were approved as presented with one attendance correction.

Correspondence: E Brem FOL newsletter.

Treasurer's report: Financial reports presented; some expenses are ahead of schedule but a plan is in place.

Branch Manager's report: Separate document. George Ovestrud has offered a new quilt for raffle. The Friends expressed appreciation and support for the very successful children and teens programs. The Friends are hopeful and excited about KRL's new catalog system.

Bookstore report: Volunteers doing well at sorting, keeping the store in order.

Newsletter: Expenses are down since Edward Jones (Ron) is contributing the printing. About 110 copies are distributed, majority by email. Next edition late May, with a program Dee's planning and the Salmon Bake.

Facilities Manager report: Replacement of the meeting room vinyl is still pending. Carol will arrange that. Monthly maintenance is slightly delayed but the library is in good shape because of John's dedication to it! The fire extinguishers need servicing in May; Ray will arrange that.

Gardens: The first weeding party was April 13, and the gardens look good. Clean ups are second Fridays through October. The vets' garden needs attention; PJ Braun and Carol try to work on that, could use an assist next time. The plan there is to simplify the plantings and mulch, to reduce maintenance.

Building Committee: No activity to report.

MCAC: A shoreline management program was presented.

Plant Sale (4/28): Plenty of plants available for the sale, volunteers have signed up. Pricing to be Thursday. Some things have been sold in advance.

Salmon Bake: Ray presented well-organized progress on the planning. The site plan has been revised slightly; costs are similar to last year; the publicity plan is underway. The tables have been purchased. Gigi passed around a list of cookie flavors to solicit opinions. Volunteers are still needed for several jobs, including getting and returning the cooler truck.

Old Business: Decided to have meeting room vinyl flooring replaced by a contractor, NTE \$800 approved for that; we did receive a credit from Service Master for that damage. Still pending: darkening the meeting room, smoothing up inside of the indoor book drop, getting the front door re-keyed, making the furniture improvements Dee wants (early learning center and laptop bar). Arlene Brennan was selected as the Special Friend of the Library, for her work publicizing the library's fundraisers and her Salmon Bake work. The annual audit is in process; Ray will write up the report.

New Business: Gigi proposed we try an "Amy's Takeover"; Amy suggested it, for September 24, and our jobs will be to get everyone we know to go have dinner there that night. Details to follow. In anticipation of Dee D'Haem's retirement, the Friends brainstormed ideas for a "Thank You" party to be held on Thursday, June 28th from 4 to 7 pm. Joan Winslow agreed to coordinate the details of the party, which will be open to all Manchester Library patrons and friends.

Meeting adjourned at 8:05 pm. Next meeting: Wednesday, May 23, 2012, from 7 to 8:15 pm in the Library.

Respectfully submitted,
Carol Campbell, Secretary